

Privacy Notice for Shareholders and Directors

Muang Thai Insurance Public Company Limited highly respects the right to privacy of the shareholders and directors (hereinafter referred to as "you"). To ensure your personal data protection, the Company therefore establishes this Privacy Notice for your acknowledgement of the details of personal data processing in compliance with the Personal Data Protection Act B.E. 2562 (2019) (PDPA) and other applicable laws.

1. Definitions

- 1.1 **"Company"** means Muang Thai Insurance Public Company Limited.
- 1.2 **"Shareholder"** means a shareholder of Muang Thai Insurance Public Company Limited.
- 1.3 **"Director"** means a director of Muang Thai Insurance Public Company Limited.
- 1.4 **"Personal Data Protection Laws"** means the Personal Data Protection Act B.E. 2562 (2019) (PDPA) and any relevant secondary legislation, including any laws to be amended in the future.
- 1.5 **"Committee"** means the Personal Data Protection Committee.
- 1.6 **"Personal Data"** means any information in relation to a person, which enables the identification of such person, whether directly or indirectly, but not including the information of the deceased person in particular, in accordance with the personal data protection laws.
- 1.7 **"Sensitive Personal Data"** means the information as defined in Section 26 of the Personal Data Protection Act B.E. 2562 (2019) which include racial or ethnic origin, political opinions, religious or philosophical beliefs, sexual orientation, criminal record, health data, disability, trade union membership, genetic data, biometric data, or any other information that affects the data subject in accordance with the Personal Data Protection Committee's announcement, including any other future amended announcement.
- 1.8 **"Processing"** means any operation performed on personal data, whether or not by automated means, such as collection, recording, organizing, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction or modifying your personal data by any means.

2. Personal Data to be Collected by the Company

The Company shall process personal data, including sensitive personal data as follows:

2.1 General Personal Data

In case of director

- In recruitment process, the Company shall collect personal data from ID card or official documents issued by the government that can be used to verify the identity such as name and surname, gender, ID card number, passport number, phone number, photo, date of birth, nationality, address, education background and work experience;
- For individual holding a position as a director, the Company shall collect additional personal data such as type of remuneration, training, activities, marital status, information regarding spouse or cohabitant, children, parents, siblings, blood types, number of securities holdings of his/her own and related persons, tax identification number, bank account number, telephone number, email address, occupation, directorship or position in other companies or businesses (both of the director and related persons), attendance records for board or subcommittee or shareholders' meetings, remuneration, information on securities holdings, name of securities issuing company, performance of director and other information as required by laws or good corporate governance principles;
- Bank account number for directors' remuneration transfer;
- Information on person related to a director, for example, executive assistant to director. (name, surname, address, phone number, email address);
- The Company may need to collect and process sensitive personal data as required by the personal data protection laws such as health information, food and drug allergy information. The Company shall request for your explicit consent on a case-by-case basis and shall make every effort to provide adequate security measures to protect your sensitive personal data.

In case of individual shareholder

- Personal data for identification such as name and surname, address, phone number, fax number, email address, tax identification number, passport number or ID card number, gender, age, nationality and occupation;
- Information in relation to the Company's securities holdings such as the number of shares held, transfer of shares, receipt of transfer of shares, including inheritor, heir or legally appointed representative;

- Information about proxy to attend the shareholders' meeting such as name, address, ID card, phone number;
- Information about deposit account which the shareholder has notified to receive dividends;
- Information about an exercise of right as a legal shareholder at the shareholders' meeting.

In case of shareholder who is juristic person, the Company may process the following personal data of the juristic person's representative:

- Information in relation to directors as stated in the Company Affidavit, list of shareholders or any other documents containing personal data of juristic person's representative;
- Any other information requested by the Company from your representative or from you to attend a meeting on behalf of the juristic person, or any other related actions as notified or requested by the Company to you.

In the event that you have provided personal data of another person to the Company, you acknowledge and certify that you have informed such person of the Company's Personal Data Protection Policy, including the purpose of this Privacy Notice, and have obtained his/her consent to disclose the personal data to the Company.

The Company does not intend to collect or use the personal data in relation to race, religion, blood type, or any other data other than the personal data stated above, even though such data appears on the ID card, house registration or any other documents that you have voluntarily disclosed to the Company.

3. How the Company Collects your Personal Data

The Company collects your personal data by the following means:

- 3.1 The Company collects personal data of the shareholders, including their authorized persons or proxies. When you purchase shares, as a shareholder, it shall collect personal data directly from you, including through securities broker or securities registrar;
- 3.2 The Company collects personal data of directors and nominated persons as directors by collecting personal data directly from you, including from government agency or regulatory authority;
- 3.3 When you contact the Company in order to request for information or make any enquiries or exercise your right as a shareholder or director under any applicable laws;
- 3.4 When you participate in any of the Company's activities, the Company may collect additional personal data by requesting for your consent on a case-by-case basis;

3.5 The Company may need to collect and process sensitive personal data as required by the personal data protection laws, such as health information or food allergy information to proceed with the activities you participate. The Company shall request for your explicit consent on a case-by-case basis and shall make every effort to provide adequate security measures to protect your sensitive personal data.

4. Purposes and Lawful Basis for Collecting, Using and Disclosing your Personal Data

The Company processes your personal data for the following purposes and lawful basis:

Lawful Basis	Use of Personal Data
1. Contract	It is necessary to fulfill the contract which you are a counterparty, or proceed your request prior to entering into such contract.
2. Legal Obligation	For compliance with the laws or supervisory authorities, for example, the Office of Insurance Commission (OIC), the Anti-Money Laundering Office (AMLO), the Securities and Exchange Commission (SEC) as well as other government agencies.
3. Legitimate Interest	It is necessary for compliance with the legislation for legitimate interest.
4. Public Task	It is necessary for the fulfillment of the Company's duty for public interest.
5. Vital Interest	For the prevention or suppression of danger to life, body or health of individuals.
6. Historical Document, Research or Statistics	For the purpose of conducting research or collecting statistics with appropriate security measures in order to protect your rights and freedom.
7. Consent	Your specific consent shall be requested in the event the purpose of processing your personal data is not stated above or specified in the table below. The Company shall process your personal data according to such specified and particular purpose. In case of sensitive personal data, it shall be processed only for the purposes permitted by laws, or with your given explicit consent.

Purposes	Lawful Basis
(A) For compliance with the applicable laws, for example, the Company's management (e.g. inauguration, capital increase, capital decrease, business restructuring, changes in registration list), shareholders' meeting, nomination of the company's director, board of directors' meeting, management concerning the shareholders' rights and duties, dividend payment, preparation of accounting and audit reports, legal documents, delivery of documents, including legal obligations as public limited company or listed company on the Stock Exchange of Thailand.	● Legal Obligation
(B) For legitimate interest of the Company or other persons, for example, management of the Company's business, recording video or voice of meetings, security measures, organizing events, or providing information or proposals for the benefit of shareholders or directors, including exercising legal claims.	● Legitimate Interest
(C) For prevention and suppression of danger to life and property, and for security of life of individuals and the Company's assets.	● Legitimate Interest
(D) For provision of Directors and Officers Liability Insurance (D&O).	● Legitimate Interest

Unless otherwise permitted by applicable laws and regulations, including the Personal Data Protection Act, the Company shall notify and request for your consent if the Company wishes to use your personal data for any purposes other than those specified in this Privacy Notice or other than the purposes directly related to this Privacy Notice.

5. Disclosure of your Personal Data

In carrying out the aforementioned objectives, the Company may disclose your personal data to the following list, and the Company will take any necessary actions to protect your personal data in compliance with the personal data protection laws.

5.1 Other individuals and legal entities (“Other Persons”)

To fulfill the purposes for which the personal data is collected and processed as set out in this Privacy Notice, for example, government agencies (Ministry of Commerce, the Securities and Exchange Commission, the Stock Exchange of Thailand, Thailand Securities Depository Company Limited, Courts or individuals involved in the legal proceedings, the Office of the Insurance Commission, the Anti-Money Laundering Agency), related service providers such as meeting service providers, financial institutions, insurance companies and insurance agents or brokers, securities companies, business partners, advisors, professional service providers and other persons necessary to be able to fulfill the purposes for which personal data is collected and processed as set out in this Privacy Notice.

5.2 Any other individuals to whom you have given your explicit consent.

The disclosure or transmission of your personal data to the third party who process the Company's data shall be made in accordance with appropriate security standard to protect your personal data under the Company's Personal Data Protection Policy. The Company will not allow third party to use the data for their own benefit. The Company permits such third party to use the data only as specifically necessary and in accordance with the Company's guidelines.

6. Sending or Transferring Personal Data to Foreign Countries

- 6.1 The Company may send or transfer your personal data to affiliate or other persons in foreign countries as deemed necessary to fulfill the contract to which you are a counterparty, or to fulfill the contract between the Company and other persons or juristic persons for your benefit, or to process your request prior to entering into a contract, or to prevent or suppress danger to life, body, or health of you or anyone else, in order to comply with the laws, or fulfill a duty for public interest;
- 6.2 The Company may store your personal data on servers or cloud system provided by third party, and may use third-party programs or applications in the form of software and platform services to process your personal data. Such third party are required to take appropriate security measures of data processing, and irrelevant persons are not allowed to access the personal data;
- 6.3 In the event of transferring your personal data to foreign countries, the Company shall comply with the personal data protection laws and take appropriate measures to ensure that your personal data is protected, and that you can exercise your legal rights in relation to your personal data. The Company requires that those who receive your personal data shall take appropriate measures to protect your data and process such data only as necessary, and prevent other persons from using or disclosing your personal data without authorization.

7. Retention of Personal Data

- 7.1 The Company shall retain your personal data for no longer than is necessary for the purpose of each type of personal data, unless allowed by the laws for a longer retention period. In the event of being unable to specify the retention period of personal data, the Company shall retain the personal data in accordance with the standard retention period (e.g. the maximum legal age of 10 years);
- 7.2 In case of the data recorded by CCTV cameras, the Company shall retain the data as follows:
 - Under normal circumstances, your personal data may be stored for up to 30 days.
 - The Company shall securely erase such personal data upon achieving the purpose for which it was processed.
- 7.3 The Company has set up a monitoring system for the erasure or destruction of personal data, after the expiration of the retention period, or which is not related to, or not required by the purpose of collecting such personal data;
- 7.4 In the event the Company uses your personal data with your given consent, we shall process your personal data until you notify us of your consent withdrawal, and your request has been completed. However, your personal data shall be kept only as necessary for a record of your consent withdrawal in order for the Company to respond to your request in the future.

8. Security Measures for Personal Data

- 8.1 The security of your personal data is of great importance to the Company. We have adopted technical security standard and appropriate management to protect personal data from loss, unauthorized access, use or disclosure, misuse, modification and destruction, using security technology and procedures such as encryption and access restriction, to ensure that only authorized persons are accessible to your personal data and those are trained and well aware of the importance of personal data protection;
- 8.2 The Company shall take appropriate security measures to prevent loss, access, use, change, modification, disclosure of personal data from persons who do not have the right or responsibility in connection with such personal data, and such measures shall be reviewed as needed, or as required by technological changes to ensure the most efficient data security.

9. Your Rights to Personal Data

You have the rights to your personal data as follows:

- 9.1 Withdrawing your consent to the processing of your personal data;
- 9.2 Requesting to view and copy your personal data, or disclose the source of your personal data;

- 9.3 Sending or transferring personal data in an electronic form as prescribed by the personal data protection laws to another data controller;
- 9.4 Objecting the collection, use or disclosure of your personal data;
- 9.5 Erasing, destroying or make your personal data anonymized;
- 9.6 Suspending the use of your personal data;
- 9.7 Rectifying your personal data to be accurate, up-to-date, complete and not misleading;
- 9.8 Lodging a complaint to the Personal Data Protection Committee in the event the Company or the data processor, including their employees or contractors, breaches or fails to comply with the personal data protection laws.

The Company shall consider and notify you of the result of your request for exercising the rights shortly within 30 (thirty) days from the date the Company receives such request. The aforementioned rights are in accordance with the personal data protection laws.

Shareholders and directors can exercise their rights, to the extent permitted by applicable laws and regulations, by [clicking here or visiting www.muangthaiinsurance.com](http://www.muangthaiinsurance.com). (The rights can be exercised when the personal data protection laws are enforceable to the data controller.) The Company may have the right to charge reasonable expenses for processing the requests for exercising such rights.

10. Use of Cookies

The Company uses cookies to collect personal data as defined in **Cookies Policy**.

11. Request for Consent and Possible Consequences of Consent Withdrawal

- 11.1 In the event the Company collects and processes your personal data with your given consent, you have the right to withdraw your consent given to us at any time. However, this consent withdrawal shall not affect the collection, use, disclosure or processing of the personal data that you have already given your consent to us;
- 11.2 In the event you withdraw your given consent, or refuse to provide certain data, it may cause the Company's inability to process to achieve some or all purposes as specified in this Privacy Notice;
- 11.3 In the event you have not reached 20 years old, or have not reached majority by marriage, you are required to inform the Company of the details of the user of parental power in order for the Company to request for his/her consent.

12. Amendment to this Privacy Notice

This Privacy Notice is subject to change as appropriate and changing circumstances. If there is a material change in this Privacy Notice, the Company shall notify you of the amendment, update or change in the policy. You can check this Privacy Notice at www.muangthaiinsurance.com.

13. Contact Channels

If you have any queries about the content of this Privacy Notice, or require further information on our practices regarding your personal data protection, or wish to exercise your right to personal data, please contact us via the following channels:

Name: Data Protection Officer (DPO)

Address: Muang Thai Insurance Public Company Limited, 252 Rachadaphisek Road, Huaykwang, Bangkok 10310

Telephone: 0 2665 4000, 0 2290 3333 (Business hours: 8.30 - 17.00 hrs.)

E-mail: dpo@muangthaiinsurance.com